

MAIN STREET ACCESSIBILITY CHECKLIST

Business: _____

Date: _____

Address: _____

Contact Information: _____

Auditor: _____

Entrance	<ul style="list-style-type: none"> • Is the entrance of the building level (i.e no stairs or other barriers)? • If no, is a ramp present that is an appropriate steepness equipped with railings on both sides? • Are all entrance ways free of barriers (i.e no sandwich boards, tables, etc)? • Are there automatic doors with a button at an appropriate height that can be reached from a wheelchair? • Are the doors an appropriate width of at least 30 inches? • Are there designated accessible parking spots? • Is there sufficient signage directing users towards accessible features? 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Venue Pathways	<ul style="list-style-type: none"> • Is there adequate manoeuvring room? • Do floors have inclines, bumps or uneven surfaces? • Are there very low thresholds at doorways? • Are any services on other floors accessible through the use of elevators? • In the event of an emergency, is there an easily accessible escape route for people in wheelchairs that do not include elevators? 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Main Function	<ul style="list-style-type: none"> • Are all counters and work surfaces at an appropriate height and reachable from a wheelchair? • Can all merchandise be seen from a wheelchair? • Can all merchandise be reached from a wheelchair? 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Washrooms	<ul style="list-style-type: none"> • Is there an accessible washroom available? • Are all bathrooms and stalls large enough to move around in while using personal equipment (minimum 60² inches)? • Is it possible to approach the toilet facing head-on for use? • Are all handles, locks, sinks, mirrors, soap dispensers and paper towel racks easily reachable, use and manipulate while seated in a wheelchair? 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Customer Service	<ul style="list-style-type: none"> • Do staff members receive training on assisting persons with disabilities? • Is there a written policy regarding accessibility? • Do staff members fully engage with individuals with disabilities? • Do staff members direct questions and have eye contact with individuals in wheelchairs? 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	